



Rinzing Financial Private Limited

**FINANCIAL AUDIT REPORT  
OF THE NORAD-FUNDED  
ORGANIZATION  
DEVELOPMENT PROJECT,  
IMPLEMENTED BY THE  
DISABLED PERSONS' ASSOCIATION OF  
BHUTAN (DPAB), THIMPHU,  
BHUTAN**

**PERIOD: JAN 1, 2019 to DEC 31, 2019**

**MARCH 2020**

**TITLE SHEET**

Title	:	Financial Audit Report of the NORAD-funded Organization Development Project implemented by Disabled Persons' Association of Bhutan, Thimphu, Bhutan
AIN	:	16593
Head of the Agency	:	Sonam Gyamtsho, Executive Director CID No. 10711002077
Drawing & Disbursing Officer	:	Sonam Gyamtsho, Executive Director CID No. 10711002077
Finance Personnel	:	Sonam Deki, Finance Officer CID No. 11911001272
Period Audited	:	January 1, 2019 – December 31, 2019
Schedule of Audit	:	Planning: March 3, 2020 – March 9, 2020 Actual: March 10, 2020 – March 20, 2020 Reporting: March 23, 2020
Composition of Audit Team	:	<u>Team Leader:</u> Tashi Rinzing Schmidt, Audit Partner CID No. 11410002120 <u>Team Members:</u> 1. Shrijana Rai, Sr. Audit Associate CID No. 11306001532 2. Ngawang Loday, Sr. Audit Associate CID No. 10604000452 3. Kunzang P. Tenzin, Audit Associate CID No. 11410000669 4. Biran Rasaily, Audit Associate CID No. 11803002763
Supervising Officer	:	Tashi Rinzing Schmidt, Audit Partner
Focal Person	:	Tashi Rinzing Schmidt Email: tashi@rinzingfinancial.com Phone: +975 7765 3070
Date of Audit Exit Conference	:	March 16, 2020

## ACRONYMS

ADAPT	:	Able Disabled All People Together
CID	:	Citizenship Identification Card
CII	:	Community Initiatives in Inclusion
CPA	:	Certified Public Accountant
CSOA	:	Civil Society Organization Authority
DPAB	:	Disabled Persons' Association of Bhutan
PWD	:	Persons with Disabilities
RAA	:	Royal Audit Authority of Bhutan

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AUDITORS' REPORT ON THE  
FINANCIAL STATEMENTS

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**AUDITORS' REPORT ON THE FINANCIAL STATEMENTS OF THE NORAD-FUNDED ORGANIZATION DEVELOPMENT PROJECT, IMPLEMENTED BY THE DISABLED PERSONS' ASSOCIATION OF BHUTAN, THIMPHU FOR THE FINANCIAL YEAR ENDED 31 DECEMBER, 2019**

**Opinion**

We have audited the accompanying financial statements of the NORAD-funded Organization Development Project implemented by Disabled Persons' Association of Bhutan, which comprise the Receipts and Payments Statement and schedules forming part of the financial statements for the financial year ended 31 December, 2019.

In our opinion, the financial statements are prepared, in all material respects, in accordance with the Financial Rules and Regulations 2016.

**Basis for opinion**

We conducted our audit in accordance with International Standards of Supreme Audit Institutions (ISSAIs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of Financial Statements section of our report. We are independent of Disabled Persons' Association of Bhutan, Thimphu in accordance with RAA's Code of Ethics, and we have fulfilled our responsibilities in accordance with the requirements outlined in this code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation of the financial statements in accordance with the Financial Rules and Regulations 2016 and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Disabled Persons' Association of Bhutan's financial reporting process.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

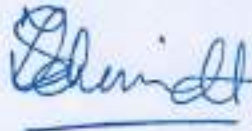
As part of audit in accordance with ESAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omission, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Disabled Persons' Association of Bhutan's internal control.

We communicate with the management, among others, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

ENCLOSURES

For Rinzing Financial Private Limited



Tashi Rinzing Schmidt, CPA  
Audit Partner  
CPA License No. 34762



Date: March 23, 2020

Place: Thimphu, Bhutan

ENCLOSURES



Disabled Persons' Association of Bhutan  
 Statement of Receipts and Payments for the year ended December 31, 2019  
 Normisjion Project (Organization Development Project - DPAB)

Receipts	Schedule	December 31, 2018 (Nu.)	December 31, 2019 (Nu.)	Payments	Schedule	December 31, 2018 (Nu.)	December 31, 2019 (Nu.)
To Opening Balance:							
Cash on Hand		-	45,000				
Cash at Bank		57,307	364				
To Grants Received	1	5,239,010	4,948,476	By Expenditure	2	5,251,153	4,887,761
				By Closing Balance:			
				Cash on Hand		45,000	105,600
				Cash at Bank		364	479
<b>TOTAL</b>		<b>5,296,517</b>	<b>4,993,840</b>	<b>TOTAL</b>		<b>5,296,517</b>	<b>4,993,840</b>

  
 Sonam Deki  
 Finance Officer



  
 Sonam Gyamsheo  
 Executive Director


Disabled Persons' Association of Bhutan  
 Bank Reconciliation Statement for the year ended December 31, 2019  
 Normisjion Project (Organization Development Project - DPAB)

Particulars	Amount (Nu.)
Closing Balance as per Bank Statement	479
Add: Deposit in Transit	-
Less: Cheque issued but not encashed	-
<b>Closing Balance as per DPAB records</b>	<b>479</b>



*Sonam Deki*  
 Sonam Deki  
 Finance Officer

*Sonam Gyamsho*  
 Sonam Gyamsho  
 Executive Director

*Sonam Gyamsho*



**Schedule 1: Donation**

(Amount in Nu.)

Particulars	Dec 31, 2018	Dec 31, 2019
Normisjon - 1st Instalment	1,146,566	1,229,200
Normisjon - 2nd Instalment	1,510,846	1,491,563
Normisjon - 3rd Instalment	1,688,539	502,379
Normisjon - 4th Instalment	893,059	1,725,333
	<b>5,239,010</b>	<b>4,948,476</b>

**Schedule 2: Expenditure**

(Amount in Nu.)

Particulars	Dec 31, 2018	Dec 31, 2019
Expenses for expatriates/ meetings	50,000	50,000
Payroll expenses local staff	1,380,000	1,591,320
Audit	45,000	45,000
Consultant (assessment/ within Bhutan)	177,922	119,995
Evaluation	198,000	-
Administrative expenses	411,960	419,687
Output 1	350,348	460,400
Output 2	775,050	1,200,000
Output 3	1,454,000	1,001,359
Output 4	314,555	-
Output 5	94,318	-
	<b>5,251,153</b>	<b>4,887,761</b>

## ANNEXURE - A: PROFILE

Disabled Persons' Association of Bhutan (DPAB) was founded by group of persons with disabilities and has been registered under the Civil Society Organization Authority (CSOA) since 2010 under the Royal Patron of His Royal Highness Prince Namgyel Wangchuck.

DPAB today, as the central organization between the Government and beneficiaries at large, is creating opportunities for persons with disabilities and at the same time lobbying with the government for support. Ever since its inception, DPAB's main task has been to educate the general populace about the rights of persons with disabilities (PWDs) and also to lobby with the government of the day for support to beneficiaries. Further, DPAB's major contribution has been in alleviating many of the persons with disabilities from poverty to dignity through skill-based programs and education.

### The Objectives of DPAB are to:

- To raise awareness and advocate on the rights of persons with disabilities;
- To promote inclusion and effective participation of persons with disabilities in the community;
- To enhance the livelihood and independence of persons with disabilities in the society;
- To facilitate the empowerment and involvement of persons with disabilities in socio-political decision making; and
- To explore and strengthen the communication, coordination and collaboration with relevant organizations within and outside the country.

## ANNEXURE - B: ACHIEVEMENTS

- The ICT training to 10 persons with disabilities was organized on cost sharing basis. The training fee was funded by Austrian Development Coordination Office based in Thimphu and stipend was met from Normisjon project.
  - Sent one staff to attend advanced course on ICT with the Teruko Ikeda Fund operations entrusted to the Japan Braille Library, an annual international event of Teruko Ikeda ICT Training Program held in Penang, Malaysia, on July 11, 2019.
  - Education Support from primary level to university level for 47 students including 7 visually impaired children sponsored by DPAB patron is being continued.
  - Medical Support was given to 13 PWDS for their transportation and DSA for their journeys.
  - DPAB sent two women, who are working in the field of disability to participate in Community Initiatives in Inclusion (CII) training course at ADAPT (Able Disabled All People Together) in Mumbai, India. The training has prepared the 2 women participants to be master trainer, Management Personnel, are able to run, plan and to train others to run community initiative in an inclusive framework.
  - Sent six persons with disabilities to participate in SAMBHAV in the month of November 2019. The cultural exchange program aims to empower artists with disabilities of Bhutan by giving them the opportunity to showcase their talents during the event.
  - DPAB led the "Disability and Inclusion Awareness Program" in 3 districts, Chukha, Pemagatshel and Paro to create awareness on disability issues in Bhutan among the local leaders and village health workers.
  - Conducted awareness program on Persons with Disabilities to the local leaders of Pemagatshel, Thimphu and Principals of Chukha Dzongkhag.
  - DPAB in collaboration with Phuentsholing Middle Secondary School observed the International Day for Persons with Disabilities. The theme for this year was "Promoting the participation of persons with disabilities and their leadership: taking action on the 2030 Development Agenda".
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